

## **Bad Weather – School Closing Information**

### **1. The district's procedure for closing schools is as follows:**

- We closely monitor weather reports on the major television and radio stations.
- We are in contact with the police and sheriff's department as needed.
- We are in contact with neighboring school districts.
- Administrative personnel begin driving roads and major arteries at approximately 3:00 a.m. to determine the degree of iciness and road safety.
- At approximately 4:30 a.m., the Transportation Director will contact the Superintendent to discuss the conditions throughout the district, with special emphasis on areas traveled by school buses. At this time, the Superintendent will determine if more data is needed before the decision is made whether or not to open school.
- Student and staff safety on the roads is our major consideration.
- If/when the Superintendent makes the decision to close schools, all notification procedures are put into place between 5:30 and 6:00 a.m.

### **2. Check with one of the following sources of information to obtain information:**

**NISD:** [www.Nacisd.org](http://www.Nacisd.org); or call 569-5000, extension 8897

**Radio:** KSFA (860 AM); KYKS (105 FM); Q107.7; KFOX (95.5); KSPW (90.9); KSML- Spanish Radio (1260 AM)

**Television:** KTRE; KLTV; KLSB; KETK

**Newspaper:** [www.DailySentinel.com](http://www.DailySentinel.com)

As noted above, school closing decisions are made between 5:30 and 6:00 a.m.

Should the Superintendent determine that closing schools is the appropriate course of action; then NISD will immediately begin to alert the media. We will NOT inform the media if we will NOT be closed.

**3. Please do not call the schools or the Transportation Department.** Most schools and departments have only one or two phone lines. If schools are in session and the weather is getting bad, it is important that we be able to keep them open for emergencies. If it is still very early in the morning, it is unlikely that there are staff members manning the telephones.

If the decision is made to close schools, the media (**TV and radio**) are the first people we notify. You will get the most accurate and timely information from these sources.